

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY

Complaints Committee Minutes

July 13, 2023

Department of Professional Licensing
Frankfort, Kentucky

A Complaints Committee meeting of the Kentucky Board of Licensure for Occupational Therapy was held via Zoom teleconference & in the Mayo-Underwood Hearing Room 133CE at 12:30pm on July 13, 2023.

MEMBERS PRESENT

Renee Causey-Upton
Hugh Stroth
Andrea Brandon

DPL STAFF

Jamar Carter, Administrative Section Supervisor

LEGAL COUNSEL

Sara Janes, Executive Advisor

Call to Order

Board Chair, Ms. Causey-Upton called the Complaints Committee meeting to order at 12:34p.m.

Approval of Minutes

The committee reviewed the meeting minutes from the June 8, 2023 Complaints Committee Meeting. Ms. Brandon made a motion to approve the meeting minutes, Mr. Stroth seconded the motion & the motion carried.

Complaints Committee Report

Ms. Renee Causey-Upton moves and Ms. Andrea Brandon seconds entering into closed session at 12:37p.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(1)(k) may be discussed and the motion carried.

Mr. Stroth moves and Ms. Brandon seconds returning to open session & the motion carried.

Chair Renee Causey-Upton announces time returned from Closed Session at 1:00p.m. and provided the following recommendations.

- 2022-BOT-00003 – Informal Settlement requiring the licensee to work under supervision for 1year with quarterly reports & complete 9 additional hours of CEU training in the following categories; 3hrs in Boundaries and Dual Relationships, 3hrs in Time Documentation & 3hrs in Ethics in addition to the required 12CEU hours to renew.
- 2023-BOT-00001 Issue a subpoena for additional documentation relating to 2022BOT00001.
- 2023-BOT-00002 – Send to investigator

All committee recommendations will be presented to the board during the Board Meeting.

Adjournment

Chair, Causey-Upton made a motion to adjourn the meeting at 1:02p.m., with no further items to discuss, Mr. Stroth seconded the motion and the motion carried.